

CLSA Boat Checkout Form

General	Task	Approved
1	Agrees to take proper care of the vessel and to promptly report (within 24 hours) to the Executive Director or other club officer any damage that is caused or found.	
2	Agrees to take financial responsibility for any damage caused by misuse.	
3	Agrees to follow all club rules regarding the use of the vessel (alcohol, children, life jackets, number of people on board, hours of operation, ...)	
4	Agrees to leave vessel in similar (or better) condition as when it was checked out (clean up any trash, bail, etc)	
5	Is member in good standing (dues paid)	
6	Agrees to use boat only when proper reservation is made.	

Safety	Task	Approved
1	Has completed a VDGIF approved Boating Safety Class	
2	Agrees to follow all USCG and VDGIF boating regulations.	
3	Knows where the fire extinguisher is located and how to use it	
4	Understands process to follow in the event of an accident or injury	
5	Demonstrates ability while sailing and/or motoring to recover a passenger that has fallen overboard	
6	Knows where the first aid kit is located and can describe important uses for heat and cold related problems	

Engine	Task	Approved
1	Demonstrate ability to start, run and stop/shut down engine	
2	Demonstrate ability to raise and lower engine	
3	Demonstrate proper power/speed settings for given conditions	
4	Demonstrate ability to motor the boat safely in the marina	

Sailing	Task	Approved
1	Demonstrate ability to tie up the boat properly	
2	Demonstrate ability to rig boat properly	
3	Demonstrate ability to fold sails, and stow gear properly	
4	Demonstrate ability to dock the boat in the appropriate slip	
5	Demonstrate ability to sail/row back into slip/marina	
6	Understands what to do in event of a capsize	
7	Demonstrate ability to safely sail (on all points of sail) the vessel in light to moderate (5-10 kts) wind	
8	Demonstrate how to reduce the sail area while on the water (reef, lower sails, etc)	

Liability Waiver		
1	Has signed waiver form on file	

CLSA Official _____ Member _____